

Please use guidance to complete

# CIL & S106 2023, Full Proposal Part Two: Full Project Proposal Form

V1.00

Please use guidance to complete



FOR OFFICE USE ONLY	ID No:	Eligible: <b>Y / N / Not complete</b>	
---------------------	--------	---------------------------------------	--

## Before completing please complete Part One: Eligibility Form Section 1: Summary of the Proposal

1a. Name of Project:

Warden Road recycling improvements

1b. Where do you plan to deliver your proposal: Area Committee (tick box)

<b>AC1</b>	Avonmouth & Lawrence Weston; Clifton, Clifton Down; Hotwells & Harbourside, Stoke Bishop; Westbury-on-Trym & Henleaze	
<b>AC2</b>	Bishopston & Ashley Down; Cotham; Horfield; Henbury & Brentry; Redland; Southmead	
<b>AC3</b>	Eastville; Frome Vale; Hillfields; Lockleaze	
<b>AC4</b>	Ashley; Central; Easton; Lawrence Hill; St George Central; St George Troopers Hill; St George West	
<b>AC5</b>	Bedminster; Brislington East; Brislington West; Knowle; Southville; Windmill Hill	✓
<b>AC6</b>	Bishopsworth; Filwood; Hartcliffe & Withywood; Hengrove & Whitchurch; Stockwood	

1c. Ward and site(s): **Southville/Bedminster Warden Street/Herbert Road**

**Current recycling facilities are not adequate for the tenants in supported housing. A loss of recycling facilities has resulted in overflowing bins which are an eyesore and a H&S risk for elderly or tenants with mobility issues tenant has fallen and injured themselves trying to responsibly dispose of their waste.**

1e: Fund Sources	How much are you seeking?	
CIL	£	30,000.00
S106	£	
<b>Total:</b>	£	<b>30,000.00</b>

## Section 2. Your Project details:

### Section 2a. Bristol City Council

#### Section 2b. Your Organisation:

Briefly describe your organisation's core purpose and activities  
(less than 100 words)

Tenancy managements core purpose is helping tenants to sustain their tenancies investigating cases of antisocial behaviour and breaches of tenancy but identifying where improvements can be made in areas to improve the quality of life for residents and ensure that services are accessible to all regardless of any protected characteristics.

#### Section 2c. Your Project:

The goal of this project is to provide adequate recycling facilities for vulnerable council tenants, recent regeneration in the local area has meant access to previous sites was restricted. The recycling facilities have to be easy to access for those with health issues and also be located in an area that will not impact local residents or the look of the area and be secured to prevent fly tipping. In addition it is hoped that by securing this funding and additional contributions from the HRA that further improvements can be made at the site- such as planters and lighting for security.

**Please use guidance to complete**

**2d(i): CIL-funded projects**

See Guidance (Section 3: CIL Criteria): this is the place to set out how your project meets the **technical criteria** for use of CIL funding (2di & 2dii). Then describe how your project will address the issues you've identified and/or what improvements it will deliver.

**How does your project support development by delivering:  
(500 words maximum)**

i. the provision, improvement, replacement, operation or maintenance of infrastructure:

This project will support development by improving recycling facilities for local residents- the current site attracts flytipping and overflowing waste this is not only detrimental to the look of the area but a H&S risk. The Council has a responsibility to properly address complaints of flytipping and provide adequate facilities for residents to dispose of their waste- It is envisaged that once the funding is secured the area will be fenced to reduce the risk of flytipping.

**And/Or:**

ii. address the demands that development places on the Area Committee area:

- Describe the demands placed by development that this project is addressing:
- What evidence of these demands is there? (Include any data evidence; local plans, surveys, Neighbourhood Development Plans)

iii. How will this project address the demands you've identified? What are the chief benefits that the project is designed to deliver?

The reasonable ask of tenants is for an area where they can dispose of their waste and adequate facilities for recycling- we as a Housing provider should be championing tenants wishing to recycle and this project would support Bristol's waste and resource management strategy

**2d(ii): S106-funded projects**

Insert the S106 reference code(s); amount; purpose and expiry date: (this will be used to check that your project meets the terms of the S106 Legal Agreement)

Permission / Site / S106 Code	Current Contribution Value	Date to be Spent / Committed by	Purpose of Contribution
	£30,000.00		

How does your project meet the purpose of the S106 fund(s) and how does it address local needs and priorities?

The project addresses the local need of tenants and residents in the area around Warden Road/Herbert Street and the greater BS3 community the needs are for adequate recycling provision and the priority is for a dedicated site to be used for this purpose which reduces or prevents flytipping.

**Section 2e. Describing Success:**

How can you demonstrate that your proposed project will address the demands and needs you've identified? How will you measure and demonstrate positive changes to the Area Committee and to local communities?

Propose **at least one** and **up to three** outcomes and associated measurable indicators (up to 3 per Outcome) to describe the improvements your project will make

Write no more than 25 words for each Outcome. Please use SMART Indicators and concrete proposals to evidence achievement. This will be followed up in Project Monitoring			
Outcome	Description	Indicator or Measure	Proposed evidence
<b>Outcome 1</b>	The area identified is levelled, easy access provided for residents and Bristol Waste. Bins installed that are appropriate for the tenant's needs and are secured.	A reduction in complaints regarding flytipping.	Photographic evidence has been taken of existing facilities these can be compared to photos taken after the scheme is realised
		A reduction in complaints from tenants, residents	
<b>Outcome 2</b>	The area is improved with the use of fencing and	Feedback from resident groups.	Before and after photographs.

Please use guidance to complete

	additional improvements to the look and feel of the area such as planters or lighting.		
<b>Outcome 3</b>			

### Section 3. Equalities, Inclusion and Public Sector Equality Duty

Both devolved Section 106 and CIL monies are the responsibility of Bristol City Council. Their use is covered by Bristol City Council’s **Equality and Inclusion Policy and Strategy 2018–2023** and the **2010 Equality Act Public Sector Equality Duty** (see [Equalities policy - bristol.gov.uk](http://bristol.gov.uk/equalities-policy)).

All project proposals completing this proposal **MUST** attach a completed **Public Sector Equality Duty and Equalities Impact Assessment** to demonstrate how your project supports relevant elements of these policies.

Please tell us how your project has been designed to deliver positive impacts and mitigate any negative impacts on people with protected characteristics as set out in the 2010 Public Sector Equality Duty and identified Equalities communities within those protected characteristic categories.

See **Appendix 1** for the table template and see the Guidance for information about how to complete it.

**Your Full Proposal will not be considered for funding without a completed Public Sector Equality Duty and Equalities Impact Assessment.**

Section 3a. <b>Public Sector Equality Duty and Equalities Impact Assessment</b>	Tick to confirm
completed and attached	✓

Section 3b. **Equalities-led organisations:**

Tell us if at least half your organisation's board (trustees or directors) are:

	Y/N
Black, Asian and minority ethnic people	
LGBT people	
Disabled people	

Section 3c. **Disabled Access to Capital Projects:**

Please explain below how you will ensure that high quality access for Disabled people will be delivered by your project? Please note: your project will not be funded unless you can demonstrate how it will be fully accessible.

*200 words maximum*  
This project will be delivered in conjunction with local residents not for them- protected characteristics will be taken into account and access will be thoroughly scrutinised before any work commences.

Section 3d. **Involving the community**

How have you already, and how will you, involve the wider community with your project, including Equalities communities and groups with Protected Characteristics under the 2010 Equality Act?

*100 words maximum*

The community has already been involved, the Councillor leading on the project has met with a representative group of those tenants impacted by the loss of facilities and local residents that are complaining about the current site. Council officers and Bristol Waste have met local residents and Bristol Waste at the proposed site to discuss the project and confirm what is needed.

## Section 4. Project Delivery Details

**Section 4a. Land/Resource ownership.** Please demonstrate your Project has permission to be delivered from any third-party owner of the land or resources it will impact on:

Land/Resource ownership			
Who owns the land or resources your project will impact on?	Bristol City Council- Growth and Regeneration		
Have you got their permission to deliver this project?	Yes	✓	No
If "yes" please provide contact details	Name: Kate Ryan Tel: Email: <a href="mailto:kate.ryan@bristol.gov.uk">kate.ryan@bristol.gov.uk</a>		



Please use guidance to complete

If “no” please state when you will know .	
	<b>Written confirmation of permission – please attach</b>

**Section 4b. Delivery Track record:** what resources, skills, experience, knowledge, quality assurance processes and networks will your organisation use to successfully deliver the project? How will you deliver this project?

*200 words maximum*

Tenancy Management currently use the resources, skills, experience and knowledge of project surveyors to realise other improvement projects within the service that are funded from the HRA. External contractors depending on the cost are subject to a tendering process. Numerous projects are completed yearly through the EIB and NIB process in Tenancy Management and we are aware of the need for tenant engagement and contribution.

**Section 4c. Delivery timetable and key events/activities:**

Please complete the table below to set out the key actions and events which you will deliver to complete your project and the anticipated time scales.

Please use guidance to complete

<b>Month/Period/ Year:</b>									
<b>Key Milestones:</b>									

**Section 4d. Project Delivery Budget**

<b>Capital costs</b>		<b>Funding sources</b>							
<b>Item of Expenditure</b>	<b>Full Cost</b>	Amount of CIL requested	Amount of S106 requested	Other funding – secured	Source of funding	Other funding – not secured	Source of Funding	When will this funding be secured?	<b>Total Income</b>

Please use guidance to complete

<b>A. Total Project Capital Totals</b>									
<b>Revenue Costs</b>	<b>Funding sources</b>								
<b>Item of Expenditure</b>	<b>Full Cost</b>	Amount of CIL requested	Amount of S106 requested*	Other funding – secured	Source of funding	Other funding – not secured	Source of Funding	When will this funding be secured?	<b>Total Income</b>
		£30,000.00							
<b>B. Total Revenue Costs</b>									
<b>Combined Capital and Revenue Costs (A + B)</b>									

\* Bristol City Council has already retained 33% of all relevant S106 contributions to support revenue costs

**Section 4e. How would you manage delivery of your project if the Area Committee offers you less funding than you are requesting?**

<b>% reduction</b>	<b>Management of project</b>
10%	
30%	
50%	

**Section 4f. How have you arrived at your project costs?**

Have you:

	<b>Describe your approach</b>
<b>Obtained a range of quotes?</b>	
<b>How did you choose your final quote?</b>	
<b>How have you calculated your revenue/ maintenance costings?</b>	
<b>Please provide evidence of the quotes you've obtained</b>	

**Section 4g. CIL/S106 Payment release schedule**

If your Full Proposal is approved, how would you like to have your funding released? BCC departments will arrange this with the Planning Obligations Officer.

Voluntary and Community Organisations: please complete the table below, fitting your payment requests with your project timetable.

	<b>Funding request 1</b>	<b>Funding request 2</b>	<b>Funding request 3</b>
	<b>(Month &amp; year)</b>	<b>(Month &amp; year)</b>	<b>(Month &amp; year)</b>

Please use guidance to complete

<b>Amount requested:</b>			
<b>Total CIL/S106 funding:</b>			

Please return the completed form by email to: [communities@bristol.gov.uk](mailto:communities@bristol.gov.uk)

By the deadline communicated to you by email.

We can no longer accept hand delivered application forms